



Edgewood Primary School

Building skills and values for life

Headteacher: Mr Ed Seeley

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Parents Evening Online Booking Instructions

At 4pm tonight we will text out a link to the Bookings Form for parents evening.

When you click on the link it will take you to this page,

Please select your child's class.

If your child's class isn't visible then please scroll down using the bar at the right hand side.

Please note this screen will look a little different if you are accessing it from your smart phone but it will work the same.

Once you have selected a class the available times and dates will be shown.

Please click on the date you would prefer and then the time you would prefer.

Please note that only available times slots and dates are shown. If a time or date doesn't appear it is not available for that class.

Once you have selected the time and date then please add your details and click book.

You will receive a confirmation email and also a reminder the day before your appointment.

You must add your name, email and a phone number (in case of technical difficulties) to book your appointment.

Please only book one appointment slot per child. Booking more than one will simply prevent fellow parents booking a time slot they would prefer and the duplicates will be deleted.



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