



# Edgewood Primary School

**Building skills and values for life**

Headteacher: Mr Ed Seeley

(0115) 956 1337

[www.edgewoodprimaryschool.co.uk](http://www.edgewoodprimaryschool.co.uk)

[office@edgewood.notts.sch.uk](mailto:office@edgewood.notts.sch.uk)

## Nursery Admission Arrangements for Edgewood Primary School 2019 onwards

At Edgewood Primary School children over the age of three and before they are eligible to start in Reception (F2) (The September before they become 5) are eligible to a free place in our nursery setting (Rainbow Class).

We offer staggered entry to our nursery, but official admission to our nursery is done once a year, the September before your child turns three. Children born between 1<sup>st</sup> April and 31<sup>st</sup> August will be admitted in September. Children born between 1<sup>st</sup> September and 31<sup>st</sup> December will be admitted in January. Children born between 1<sup>st</sup> January and 31<sup>st</sup> March will be admitted after Easter (for exact dates see NCC School Holidays document).

You must therefore ensure that you get your application in on time, even if your child is only just two. **Applications must be made by 1st May each year.** Any applications after this date will be treated as late entries. These will only be considered if there are spaces after on-time applications have been allocated.

Criteria are as follows:

1. Children looked after by a local authority.
2. Children who live in the catchment area and who, at the time of admission, will have a brother or sister attending Edgewood Primary School.
3. Other children who live in the catchment area
4. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending Edgewood Primary School.
5. Other children who live outside the catchment area.

In the event of oversubscription, the criteria will be applied, in priority order, to determine which applications will be granted once places have first been allocated to pupils who have a statement of special educational needs which names the school.

In the event of oversubscription, within any criterion, preference will be given to children who live nearest to the school as the crow flies. Distances are measured from the entrance to the child's home to the principal entrance to the main administrative building of the school using Google Maps.

Please note these criteria apply to nursery age children. Children who are older than nursery age but have had their start date deferred and wish to come to our nursery will only be assigned places after children of correct nursery age and in the criteria above should there be more than one. Their place may also be lost if a child of nursery age then wishes to start at our nursery as we wish to prioritise those of correct age as a deferred child is no more likely to be successful at gaining a place in subsequent years.

We will allocate 39 places initially for pupils to have up to 30 hours of time in the nursery. After these 39 places have been allocated and parents/carers have selected the sessions they require, additional sessions will be offered to children on the waiting list.

Late applications will be considered under the same criteria once all applications submitted on time have been considered. **Therefore a late application may mean you do not receive a place at our nursery.**



 <http://twitter.com/primaryedgewood>

 <http://facebook.com/primaryedgewood>

Christchurch Road, Hucknall, Nottinghamshire, NG15 6HX

Nursery sessions last for 3 hours and take place 9.00-12.00 in the morning and 12.30-3.30 in the afternoon. There is also a Lunch Club available between 12.00-12.30 at a cost of £3.50 should your child wish to attend with their packed lunch. All children are entitled to 15 hours of nursery provision per week.

Some children will be entitled to 30 hours of funding. To qualify you must

- Have both parents working (or the sole parent in a lone parent household)
- Be working at least 16 hours per week on minimum wage for a 25 year old ( or the income equivalent if you are under 25)
- Not earn more than £100, 000 per year (per person).

The Government recognises that where parents are caring for a disabled child, accessing work can be more difficult and that is why in the case of a couple where one parent is in receipt of benefits relating to caring responsibilities, the 3 or 4 year old in that family will also be entitled to the 30 hours.

You can use the additional hours flexibly using different childcare providers. These can include school nurseries, childminders, private nurseries and playgroups. For example, if you choose to send your child to Edgewood Primary for 15 hours per week, your child may visit a childminder during non-term time. Please note Edgewood Primary School will only provide full 3 hour sessions.

Please ensure you indicate on the form if you intend to use up to 30 hours of education at our school. If you are not entitled to free extra childcare, you may wish to buy extra sessions at a cost of £20.00 per session regardless of the hours you use. (This includes your lunch time provision.)

All paid sessions must be paid for before the end of the previous week at the office or your child's additional session(s) will be cancelled. You may pay in advance of this (e.g. for the whole term) if you wish. Please note payments for additional sessions are not refundable if your child is ill or unable to attend or if you cancel after the payment deadline. Sessions will be refunded if school cancels the session. Childcare vouchers can also be used to pay for sessions.

In all the standard criteria, the following statements apply:

- For applications for all Nottinghamshire community and voluntary controlled schools the following groups of children will be given special consideration in their application for a particular school:
  - "Children whose particular medical needs, mobility support needs, special educational needs or other social circumstances are supported by written evidence from a doctor, social worker or other relevant professional stating that the school is the **only** school which could cater for the child's particular needs. **The evidence must be presented at the time of application.**"
- The Headteacher and two governors will consider each case on its merits and determine the allocation of any application for a place under special consideration on the basis of written evidence. Admission under 'special circumstances' will take precedence over all but the first numbered criteria.
- Children of nomadic travellers will be allocated a place at their catchment area school.



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## Application form for a Nursery Place.

### Section A – Your child's details

<b>Full, legal name:</b>					
If your child is known by another name please give details					
<b>DOB</b>					
<b>Do you think you will be eligible for 30 hours funding on the following criteria? (Please tick all the boxes that apply)</b>	Both parents work (or the sole parent in a lone parent household)				
	Work at least 16 hours per week on minimum wage for a 25 year old (or the income equivalent if you are under 25)				
	Earn less than £100,000 per year (per person).				
<b>Please mark which sessions you would like</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Morning session</b>					
<b>Lunch club</b>					
<b>Afternoon session</b>					
<b>Address:</b> This must be the address at which your child is permanently living					
<b>Sibling at Edgewood Primary School</b>					
Name					
DOB					

Additional information	
If your child has particular medical needs, mobility support needs, special educational needs or other social circumstances please specify here. You will need supporting written evidence from a doctor, social worker or other relevant professional stating that the school is the <b>only</b> school which could cater for the child's particular needs. <b>The evidence must be presented at the time of application.</b>	

## Section B – Your details

Title		
Applicant's full legal name		
Relationship to child		
Do you have parental responsibility for this child?		If this child is looked after (please contact the school office for definition if required). You will also need your social worker to countersign the declaration below.
If your address is different from the child's address listed on the front of the application or you are moving house please give details here. We may ask for evidence to verify your child's permanent address		
Date of House move		

Telephone Numbers	Home:	Work	Mobile
Email Address			
I certify that the information given on this form is correct. I understand that a fraudulent or intentionally misleading application could result in any offer of a place being withdrawn.			
I have parental responsibility and I can confirm that I have checked all those with parental responsibility are in agreement with the preferences expressed.			
Your signature		Date:	
Social Worker's Signature (if required)		Date:	

Please return this application form in person to the school office or by post to:

Nursery Application,  
Edgewood Primary School,  
Edgewood Drive,  
Hucknall,  
NG15 6HX.

Please note that late applications will be considered after applications made by the return date so late application may mean you do not secure a place at our nursery.